

# REGISTRATION BOOK

*This book which is issued under the Road Vehicles (Registration and Licensing) Regulations 1971 contains the registration and taxation particulars of the vehicle for which it is issued (page 6), the record of the registered keeper (pages 7 and 8); the name and address of the council with which the vehicle is registered (page 4)—this will be the council in whose area the vehicle is ordinarily kept.*

## REGISTRATION

1. The keeper of the vehicle is the person in whose name a vehicle is registered. He may or may not be the legal owner. A registration book is not a document of title nor proof of legal ownership of a vehicle.

2. It is important that all changes affecting the registration records e.g. changes of address or of the keeper or of the particulars of the vehicle shown on page 6 or changes in use which may affect the taxation class e.g. when a goods vehicle begins to draw a trailer or a dual purpose vehicle used for private purposes begins to carry trade or business goods, are reported immediately they occur to the council shown on page 4. Cards are available at all money order post offices for notifying change of the keeper and other changes should be sent in writing.

A change of address should be entered in the next space on page 7 or 8 and the book sent to the council shown on page 4. For change of the keeper see Notes 8 and 9.

3. A registration book should not be carried on the vehicle or on the person of the driver (except when taking the vehicle abroad). The book must always be produced when applying for a licence and at all reasonable times when required by a police officer or certain officers of councils. It must be transferred with the vehicle when this is disposed of and surrendered when the vehicle is broken up or permanently exported. If the book is lost the council shown on page 4 should be informed immediately. A duplicate registration book may be issued on payment of the prescribed fee and receipt of form VE. 35.

## LICENSING

4. A current licence must always be displayed when a vehicle is used or kept on public roads. A vehicle may continue to be used during the fourteen days of grace immediately following expiry of a licence provided application for a renewal is made on or before the fourteenth day.

5. Licence application forms are available at local taxation offices and money order post offices. Notes on the back of the forms give details of how and where to apply.

6. The completed application form must be accompanied by:

- (a) the registration book;
- (b) a valid certificate of insurance in respect of third party risks (not the policy);
- (c) Department of the Environment test certificate (if applicable);
- (d) the duty payable (this is on page 6 of the registration book but may change from time to time without notice).

7. A refund of duty may be payable on the surrender of a licence—this is explained on the back of the licence disc.

## DISPOSAL OF VEHICLE

It is important that the following action should be taken at once

### 8. NEW KEEPER

(a) If vehicle is to be used or kept on public roads. Complete and sign the next vacant "CHANGE" space on page 7 or 8 and send immediately to the council shown on page 4 without waiting for expiry of any licence transferred with the vehicle. The registration will then be transferred to your name.

Apply at the same time for a licence where a current one was not transferred with the vehicle.

(b) If vehicle is not to be used or kept at all on public roads:

Notify the council shown on page 4 to this effect, giving your full name and address. In this case, do not send the registration book.

### 9. OLD KEEPER

Hand the registration book to the new keeper.

Hand any current licence to the new keeper unless it is desired to surrender it to the council for refund of duty.

Complete card VE. 70 obtainable from money order post offices and send to the council shown on page 4.

### MOTOR DEALERS

10. The above requirements apply equally to a motor trader acquiring a vehicle for his own use or for resale, except that where the vehicle is for resale and the dealer is the holder of a trade licence it is not necessary for the vehicle to be registered in his name. Notice of acquisition and later disposal can be given simultaneously provided they occur within a period of three months. Otherwise the acquisition must be notified after three months, and disposal when this takes place later.

### VEHICLE SCRAPPED OR PERMANENTLY EXPORTED

11. Endorse the registration book to this effect and return to the council shown on page 4.

Before you use any Motor Vehicle on the Road, make certain that your Insurance against Third Party Risks is in order. It is an Offence to drive without proper Insurance.

These requirements are laid down in the Road Vehicles (Registration and Licensing) Regulations 1971 and the Road Vehicles (Excise) (Prescribed Particulars) Regulations 1966 made by the Secretary of State for the Environment under the powers now contained in the Vehicles (Excise) Act 1971. Failure to comply with any provision of these regulations is an offence for which the maximum penalty is a fine of £50.

R 883751

FOR OFFICIAL USE ONLY

COUNCIL WITH WHICH THIS VEHICLE IS REGISTERED

ROYAL COUNTY OF BERKSHIRE

As Agent for the Secretary of State for the Environment

LOCAL TAXATION OFFICE

62 MINSTER STREET

READING RG1 2J5

CANCELLED

CANCELLED

FOR OFFICIAL USE ONLY

ANC

|   |   |    |   |   |   |   |
|---|---|----|---|---|---|---|
| a |   |    | b |   |   |   |
| c |   |    |   |   |   |   |
| d | 4 | 12 | X | 0 | 7 |   |
| e |   |    |   |   |   |   |
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|   | 1 | 3  |   |   |   |   |

Any person finding this Book should hand it in at a local taxation office, a money order post office, or a Police Station.

CONTINUATION BOOK RATES OF DUTY (see note b(i))

|            |         |       |       |
|------------|---------|-------|-------|
| 12 monthly | £ 40 00 | £ . . | £ . . |
| 4 monthly  | £ 14 65 | £ . . | £ . . |

EXTRACT FROM REGISTRATION PARTICULARS

Registration Mark **D L 8535**

Taxation Class **PRIVATE**

Make **M. G.**

Type or Model **-**

Colour **BLUE**

Type of Body **2 DOOR 5 PORTS**

Propelled by **PETROL**

Chassis, Frame or Car No. **PA-0256**

Engine No. **1889A 135P**

Rating **8 hp**

Seating Capacity **CAM**

Unladen Weight

| Tons | Cwts. | lb | Date                             |
|------|-------|----|----------------------------------|
|      |       |    | As at date of first registration |

Date of original registration **1<sup>st</sup> MAR 1934**  
 (Nineteen Hundred and **THIRTY FOUR**)



It is an offence under the Vehicles (Excise) Act 1971, to alter any of the above details

Maximum Penalty £50

Date Stamp and Initials of Issuing Officer.

NAME and ADDRESS of REGISTERED KEEPER

who is the keeper and user but who may not be the legal owner (see note 1)

USE BLOCK CAPITALS

First Name(s) ALAN

Surname SYKES

Address ST. BUDEAUX

BENKSHIRE BERRY LANE  
98 EAST HANNEY WANTAGE  
12 JAN 1976  
LIKENDES  
Postcode OX 120 J.B

Usual Signature Alan Sykes

1st CHANGE USE BLOCK CAPITALS

First Name(s) CLAIRE CHRISTINE

Surname GARDNER

Address 32 EASTWICK DRIVE

Rt BOOKHAM

Sumey

Postcode

Usual Signature Robert Gardner (quadrant)

2nd CHANGE USE BLOCK CAPITALS

First Name(s)

Surname

Address

Postcode

Usual Signature

3rd CHANGE USE BLOCK CAPITALS

First Name(s)

Surname

Address

Postcode

Usual Signature

4th CHANGE USE BLOCK CAPITALS

First Name(s)

Surname

Address

Postcode

Usual Signature

5th CHANGE USE BLOCK CAPITALS

First Name(s)

Surname

Address

Postcode

Usual Signature